

Meeting Minutes of the Board of Trustees of the Baright Public Library
Date June 16, 2022, Baright Public Library

Attendees: Amanda Peña (Library Director), Melanie Bloom (Trustee), Sharon Medina (Trustee), Jim O'Donnell (Trustee). Absent: Maureen Konwinski (Trustee), Tammy Aldrich (Trustee).

- 1) **Call to order.** Meeting called to order by Melanie Bloom at 6:30 pm.
- 2) **Acknowledgment of the Open Meeting Law.** “This meeting is subject to the Nebraska Open Meetings Act. A copy of that Act is posted on the Baright Public Library website”. Read by Melanie Bloom.
- 3) **Agenda Approval.** Jim O'Donnell made a motion to approve the agenda, seconded by Sharon Medina. The motion passed with the following trustees voting aye: Melanie Bloom, Sharon Medina, Jim O'Donnell.
- 4) **Approve minutes.** Sharon Medina moved to approve the minutes from the last board meeting; Jim O'Donnell seconded. The motion passed with the following trustees voting aye: Melanie Bloom, Sharon Medina, Jim O'Donnell.
- 5) **Financial Report.** The board reviewed the financial report from April. Work continues on with the Summer Reading Program. There were no unusual expenses.
- 6) **Statistical Report.** The board reviewed the statistical report from April. Circulation as a whole was down with only a slight increase in Adults, but a decrease in Teen users. EReads were down by 10% from February. WiFi sessions and website searched increased by 10.6% and 55.10% respectively. Library visitors were up by 0.67%. Library cardholders increased by 57 members, with total cardholders increasing by 0.95%. There is a decreased use of meeting rooms. Decreased use was due to the partnership with AARP for income tax help for seniors program coming to a close.
- 7) **Strategic Plan Report.**
Library Services
 1. *Provide educational and institutional support to the community for those lacking financial stability:*
 - a. Our teen game night on Tuesdays is a success. This looks to be a promising program to get teens using the library services. The Fourth Monday Book Club will continue.
 2. *Assist an aging population with appropriate services and programs:*
 - a. AARP tax services were a success. We hope to continue this service to our residents in the years to come.
 3. *Encourage a strong Ralston economy through promotion of Ralston as a place to live and do business.*

- a. Discuss ways to bring students into the library programs in collaboration the Ralston Public Schools.
- b. Discuss ways to promote the library for new residents moving into the city with the ongoing Hinge project, and new residential apartments.

8) **Technology.** The Self-Checkout machine usage has increased by 5% after relocating the kiosk.

Staff Development: We hired Amy Ellefson as the new Adult Programmer and hired Daniela Soto-Prado as Library Associate.

This will help to promote the library for additional usage by teens and young adults.

Remodel of existing space to make a designated space for Teens and young Adults.

9) Building Maintenance Report.

Progress has been great on the Lighting, Painting and general update and cosmetic finishes. The Children's Room has been updated and has new computer tables for the AWE and Internet stations

10) Foundation Reports

a) **Baright Public Library Foundation.**

The Foundation will not be meeting from May until August. The October Annual Book Sale has been cancelled.

11) Unfinished Business. None

12) New Business. Chapter 7 Library Facilities: Section 2 – Room Areas – Use and Reservation, Summer Reading, and Library Board Continuing Education Credits

Public Comments. No comment.

13) Announcements.

- a. The next board meeting will be held on July 21, 2022.

14) Adjournment. Jim O'Donnell moved to adjourn the meeting; Sharon Medina seconded.

The motion passed with the following trustees voting aye:

Melanie Bloom, Sharon Medina, Jim O'Donnell.

The meeting adjourned at 7:06 pm.