

Meeting Minutes of the Board of Trustees of the Baright Public Library
March 17, 2022, Baright Public Library

Attendees: Amanda Peña (Library Director), Tammy Aldrich (Trustee), Melanie Bloom (Trustee), & Jim O'Donnell (Trustee)

Excused: Maureen Konwinski (Trustee) & Sharon Medina (Trustee)

- 1) **Call to order.** Meeting called to order by Melanie Bloom at 6:33pm.
- 2) **Acknowledgment of the Open Meeting Law.** Read by Melanie Bloom.
- 3) **Agenda Approval.** Tammy Aldrich moved to approve the agenda, and Jim O'Donnell seconded. The motion passed with the following trustees voting aye: Tammy Aldrich, Melanie Bloom, & Jim O'Donnell.
- 4) **Approve minutes.** Jim O'Donnell moved to approve the minutes from the February 17, 2022 board meeting; Tammy Aldrich seconded. The motion passed with the following trustees voting aye: Tammy Aldrich, Melanie Bloom, & Jim O'Donnell.
- 5) **Financial Report.** The monthly expenditures were regular purchasing and preparation for the summer reading program. The State Library Commission may cut the funding for the Baright Library due to the decrease in city funding to the library. The library will be applying for E-rate to help with wireless internet costs.
- 6) **Statistical Report.** Circulation and visitors are steady. Meeting room use is up. Database usage is down due to the discontinuation of several databases.
- 7) **Strategic Plan Report.**
 - a) *Provide educational and institutional support to the community for those lacking financial stability:*
 - i) The Fourth Monday Book Club has started again. They will be meeting on Zoom, but the library is going to be providing them books through the interlibrary loan program.
 - b) *Assist an aging population with appropriate services and programs:*
 - i) AARP tax services are ongoing.
 - c) *Encourage a strong Ralston economy through promotion of Ralston as a place to live and do business.*
 - i) No report.
- 8) **Technology.** The self-service check-out machine usage has increased to 5%. The website will be revamped; we are waiting for the final design.
- 9) **Building Maintenance Report.** The lighting project continues; the library received a reasonable bid. The lighting will likely be fixed by a local electrician by mid-April. We also received painting bids and hope to start painting in late March or early April. Carpets and windows will be cleaned before summer programming. The meeting room will be back open in mid-April.
- 10) **Foundation Reports.**
 - a) **Baright Public Library Foundation.** The Foundation met on March 8th for their annual meeting. There are two board members cycling off.
 - b) **Wiebe-Ralston Foundation.** The foundation will be meeting March 22nd; Great Western Bank will be attending.
- 11) **Unfinished Business.** None.

- 12) **New Business.** The board reviewed the 2021 Nebraska Public Library Survey. The Baright Library will be splitting from OPL and their ILS, Sierra. The process will begin in April. We will be trialing a new ILS, Apollo. Staff will receive training on Apollo during this trial period, and the library will make a decision on the adoption of the ILS at the end of the pilot.
- 13) **Public Comments.** No comment.
- 14) **Announcements.**
- a) The next board meeting will be held on April 21, 2022.
- 15) **Adjournment.** Tammy Aldrich moved to adjourn the meeting; Jim O'Donnell seconded. The motion passed with the following trustees voting aye: Tammy Aldrich, Melanie Bloom, & Jim O'Donnell. The meeting adjourned at 7:27 pm.