

Meeting Minutes of the Board of Trustees of the Baright Public Library  
Date November 17, 2022 Baright Public Library

Attendees: Amanda Peña (Library Director), Tammy Aldrich (Trustee), Maureen Konwinski (Trustee), Sharon Medina (Trustee), Jim O'Donnell (Trustee), absent Melanie Bloom (Trustee).

- 1) **Call to order.** Meeting called to order by Maureen Konwinski at 5:36 pm.
- 2) **Acknowledgment of the Open Meeting Law.** “This meeting is subject to the Nebraska Open Meetings Act. A copy of that Act is posted on the Baright Public Library website”. Read by Maureen Konwinski.
- 3) **Agenda Approval.** Tammy Aldrich made a motion to approve the agenda, seconded by Jim O'Donnell. The motion passed with the following trustees voting aye: Tammy Aldrich, Maureen Konwinski, Sharon Medina, Jim O'Donnell.
- 4) **Approve minutes.** Sharon Medina moved to approve the minutes from the last board meeting; Jim O'Donnell seconded. The motion passed with the following trustees voting aye: Tammy Aldrich, Maureen Konwinski, Sharon Medina, Jim O'Donnell.
- 5) **Financial Report.** The board reviewed the financial report from October. There were no unusual expenses.
- 6) **Statistical Report.** The board reviewed the statistical report from October. General circulation dropped almost 7% from September, but Adult activity increased by almost 5%. Only decreases were in eReads, children, paperbacks and wi-fi usage; all other areas showed increases for the month. Website visits were up dramatically as well as computer lab use, and Reference, Teen and Children's. Library cards holders were up slightly. A large increase in Meeting Room uses (12), with 114 people using the room, up 12.3% from September.
- 7) **Strategic Plan Report.**  
Library Services
  1. *Provide educational and institutional support to the community for those lacking financial stability:*
    - a. Now offering a weekly Adult Craft Night for adults. Different crafts will be offered weekly. October 13<sup>th</sup> Halloween event was a success.
    - b. On October 14<sup>th</sup>, the Children's Hospital Vision Mobile visited the library.
    - c. Jazzercise was provided free at the library on October 26. The group wants to come back in January to provide more free classes.
  2. *Assist an aging population with appropriate services and programs:*
    - a. Lunch and Learn program offered how to identify and avoid current scams operating via phone, email, text, and social media. Hoping to continue this service to the community.
  3. *Encourage a strong Ralston economy through promotion of Ralston as a place to live and do business.*
    - a. The library partnered with the City of Ralston and the Ralston School District to hold our first Family Fall Festival on October 13<sup>th</sup> at the Granary. The library provided face3 painting, pumpkin decorating, and a spooky storyteller.

Plans continue for activities for the 100<sup>th</sup> Anniversary of Ralston celebration to be held December 13, 2022.

Plans are in the works for the community educational advancements through and ESL (English as a Second Language) program, Citizenship classes, and Early Intervention in the Ralston Schools.

8) **Technology.**

We the new website is up and running and plans to migrate from our shared ILS with Omaha Public Library's Sierra to Apollo is scheduled for the first week in November.

9) **Staff Development:** None

10) **Building Maintenance Report.**

Voice and Data continues with the rewiring of the building.

11) **Foundation Reports**

- a) Baright Public Library Foundation did not meet in October. Current plans are to meet in February, 2023.

12) **Unfinished Business.** New trustee member recruitment. Selected candidates will be interviewed. More info in the weekly newsletter.

13) **New Business.** 2022-2023 Budget

14) **Public Comments.** No comment.

15) **Announcements.**

- a. No meeting in December. Next meeting will be on January 19, 2023.

16) **Adjournment.** Sharon Medina moved to adjourn the meeting; Jim O'Donnell seconded. The motion passed with the following trustees voting aye:

Tammy Aldrich, Sharon Medina, Maureen Konwinski, Jim O'Donnell.

Meeting adjourned.