

Meeting Minutes of the Board of Trustees of the Baright Public Library  
Date February 17, 2022, Baright Public Library

Attendees: Amanda Peña (Library Director), Tammy Aldrich (Trustee), Melanie Bloom (Trustee), Maureen Konwinski (Trustee), Sharon Medina (Trustee), Jim O'Donnell, Shannon Putney, Circulation Supervisor.

- 1) **Call to order.** Meeting called to order by Melanie Bloom at 6:32 pm.
- 2) **Acknowledgment of the Open Meeting Law.** “This meeting is subject to the Nebraska Open Meetings Act. A copy of that Act is posted on the Baright Public Library website”. Read by Melanie Bloom.
- 3) **Agenda Approval.** Tammy Aldrich asked for a motion to approve the agenda, Maureen Konwinski made the motion to approve, seconded by Sharon Medina. The motion passed with the following trustees voting aye: Tammy Aldrich, Melanie Bloom, Maureen Konwinski, Sharon Medina, Jim O'Donnell.
- 4) **Approve minutes.** Tammy Aldrich moved to approve the minutes from the January 20, 2021 board meeting; Maureen Konwinski seconded. The motion passed with the following trustees voting aye:  
Tammy Aldrich, Melanie Bloom, Maureen Konwinski, Sharon Medina, Jim O'Donnell.
- 5) **Financial Report.** The board reviewed the financial report from January. There were no unusual expenses.
- 6) **Statistical Report.** The board reviewed the statistical report from December and January. After a slight increase in numbers in December, there was another slight increase in January. Circulation as a whole was up 0.74% over December numbers, with increases in Adult, but decreases in Children and Teen users. EReads were up almost 10% from December. WiFi sessions increased by 10.2% but website visits were down 7.3%. Library cardholders increased by 28 members, with total cardholders increasing by 0.47%. Deletions for January were 5, same as December numbers. There is limited use of meeting rooms, with 2 uses in January, and 10 users. Increased use is expected over the next several months.
- 7) **Strategic Plan Report.**  
Library Services
  1. *Provide educational and institutional support to the community for those lacking financial stability:*
    - a. Our teen game night on Tuesdays is a success. This looks to be a promising program to get teens using the library services.
  2. *Assist an aging population with appropriate services and programs:*
    - a. AARP will offer free tax help in March 2022. The library was selected as a location for 2022.

3. *Encourage a strong Ralston economy through promotion of Ralston as a place to live and do business.*
  - a. Discuss ways to bring students into the library programs in collaboration the Ralston Public Schools.
  - b. Discuss ways to promote the library for new residents moving into the city with the ongoing Hinge project, and new residential apartments.

Technology: The Self-Checkout machine was moved to a more visible area and has seen more usage.

Staff Development: Looking at the addition of an Adult Programmer, and Outreach Worker. This will help to promote the library for additional usage by teens and young adults. Remodel of existing space to make a designated space for Teens and young Adults.

8. **Building Maintenance Report.**

Our lighting project is still in the works as changes to the scope of the project will likely reduce the cost of updating and fixing the lights.

9. **Foundation Reports**

**a. Baright Public Library Foundation.**

The Foundation met on November 9<sup>th</sup>. The Foundation finalized a \$500 scholarship for tuition and \$300 for professional development. Staff members must be here a year to apply for them. There was no Foundation meeting in December.

**b. Wiebe-Ralston Foundation.**

Nothing to report.

10. **Old Business.** Agenda items added to include changes to the library book sale program, donations, and policy updates.
11. **New Business.** 2022 Board Schedule. Policies Chapter 5: Collection Development, Donation form revisions. Agenda/Action for October 2021 through December 2022 was discussed. Board members discussed ways to support library staff in the coming months for any and all projects and events.

In anticipation of the 100-year celebration of Ralston, the library reached out to Josh Wilkens regarding an art competition to design a new Library Logo. The winner will be selected, and prizes awarded for the winner and runner-ups. The new logo will be printed on brochures, flyers, etc... to promote the value of the library.

Develop programs to increase High School and Middle School library card programs to increase membership.

Develop an ELL (English Language Learner) program.

12. **Unfinished Business.** None

13. **Public Comments.** No comment.

14. **Announcements.**

a. The next board meeting will be held on March 17, 2022.

15. **Adjournment.** Sharon Medina moved to adjourn the meeting; Maureen Konwinski seconded.

The motion passed with the following trustees voting aye:

Tammy Aldrich, Melanie Bloom, Maureen Konwinski, Sharon Medina, Jim O'Donnell.

The meeting adjourned at 7:40 pm.