

Meeting Minutes of the Board of Trustees of the Baright Public Library
Date March 23, 2023 Baright Public Library

Attendees: Amanda Peña (Library Director), Emily McIllece (Assistant Director), Sharon Medina (Trustee), Jim O'Donnell (Trustee), Melanie Bloom (Trustee), Edie Vaughn (Trustee). Absent: Maureen Konwinski (Trustee).

- 1) **Call to order.** Meeting called to order by Melanie Bloom at 6:34 pm.
- 2) **Acknowledgment of the Open Meeting Law.** “This meeting is subject to the Nebraska Open Meetings Act. A copy of that Act is posted on the Baright Public Library website”. Read by Melanie Bloom.
- 3) **Agenda Approval.** Sharon Medina made a motion to approve the agenda, seconded by Jim O'Donnell. The motion passed with the following trustees voting aye: Sharon Medina, Jim O'Donnell, Melanie Bloom, Edie Vaughn abstained.
- 4) **Approve minutes.** Sharon Medina moved to approve the minutes from the last board meeting; Jim O'Donnell seconded. The motion passed with the following trustees voting aye: Sharon Medina, Jim O'Donnell, Melanie Bloom, Edie Vaughn sustained.
- 5) **Financial Report.** The board reviewed the financial report from January and February, 2023. There were no unusual expenses.
- 6) **Statistical Report.** The board reviewed the statistical report from January and February. Generally speaking, almost all areas in February were up in percentages over January numbers, but December circulation numbers increased over November. (Numbers also reflect December, although there was no meeting).
- 7) **Strategic Plan Report.**
Library Services
 1. *Provide educational and institutional support to the community for those lacking financial stability:*
 - a. In February, we started Alpha Tots Mondays at 10:30 AM. Story time designed for kids 2-5, focusing on one letter each week, and learn letters through stories, songs, and more.
 - b. On February 11, legal Aid held their Set Aside and Record Sealing Clinic at the library for cases in Douglas and Sarpy County. 37 clients were helped, and set aside or sealed 95 cases.
 2. *Assist an aging population with appropriate services and programs*
 - a. Started a Lunch Time Cinema series, providing movies, tea and popcorn to our viewers.
 3. *Encourage a strong Ralston economy through promotion of Ralston as a place to live and do business.*
 - a. Partner with the City of Ralston to hold a House Plant Lovers social and plant swap on the 12th. Twenty-three people attended the event.
 - b. Worked with the City of Ralston and the Parks Department to host an open house on the 9th for the Ralston Parks Master Plan. 35 citizens attended the event to give feedback on the plan.

8) **Technology.**

None

9) **Staff Development:**

Emily McIllece started her new position of Assistant Director on February 27th.
Final offers to candidate we interviewed for the Library Associate 1 position.

9) **Building Maintenance Report.**

None

11) **Foundation Reports**

On March 14, the Foundation held their annual meeting.

12) **Unfinished Business.** Review Chapter 6 Public Services and Chapter 8 Safety.

13) **New Business.**

Signed reciprocal use agreement between OPL and RPL, City Council report, State Survey.

14) **Public Comments.** No comment.

15) **Announcements.**

a. Next meeting on April 20, 2023.

16) **Adjournment.** Sharon Medina moved to adjourn the meeting; Jim O'Donnell seconded. The motion passed with the following trustees voting aye:

Melanie Bloom, Sharon Medina, Jim O'Donnell, Edie Vaughn.

Meeting adjourned at 7:18pm.