

Meeting Minutes of the Board of Trustees of the Baright Public Library
Date July 18, 2022 Baright Public Library

Attendees: Amanda Peña (Library Director), Tammy Aldrich (Trustee), Melanie Bloom (Trustee), Sharon Medina (Trustee), Jim O'Donnell (Trustee). Absent: Maureen Konwinski (Trustee).

- 1) **Call to order.** Meeting called to order by Tammy Aldrich at 6:34 pm.
- 2) **Acknowledgment of the Open Meeting Law.** “This meeting is subject to the Nebraska Open Meetings Act. A copy of that Act is posted on the Baright Public Library website”. Read by Tammy Aldrich.
- 3) **Agenda Approval.** Tammy Aldrich made a motion to approve the agenda, seconded by Sharon Medina. The motion passed with the following trustees voting aye: Tammy Aldrich, Melanie Bloom, Sharon Medina, Jim O'Donnell.
- 4) **Approve minutes.** Jim O'Donnell moved to approve the minutes from the last board meeting; Tammy Aldrich seconded. The motion passed with the following trustees voting aye: Tammy Aldrich, Melanie Bloom, Sharon Medina, Jim O'Donnell.
- 5) **Financial Report.** The board reviewed the financial report from June. Work continues with the Summer Reading Program. There were no unusual expenses.
- 6) **Statistical Report.** The board reviewed the statistical report from June. Circulation was up by 34.24%, and all categories (Adult, Children, Teens) were up substantially, and Paperbacks increased by 83.73%. As a whole, a great improvement. EReads were down by 1.28% from May. Wi-Fi sessions increased by 28.59% but website searches decreased by 19.70%. Library visitors were up by 34.5%. Library cardholders increased by 7 members, with total cardholders increasing by 1.36%. There is an increased use of meeting rooms.
- 7) **Strategic Plan Report.**
Library Services
 1. *Provide educational and institutional support to the community for those lacking financial stability:*
 - A. In June we had the following programs to start off Summer Reading:
 1. Summer Reading Registrations 456
 2. In Person Programs: 419
 - a. Storytime 102
 - b. Build & Create 80
 - c. Teen Game Night 25
 - d. Tween Crafting 66
 - e. Art & Design 103
 - f. Ozobots 32
 - g. Crime Scene DNA 11
 3. Passive Programs 393
 4. Special Events: 202
 - a. Fontenelle Raptors 65
 - b. Dr. Oxygen 45
 - c. Jeff Quinn 92
 5. Lunch Truck: 647

2. *Assist an aging population with appropriate services and programs:*
 - a. We had over 80 adults sign up for Summer Reading.
3. *Encourage a strong Ralston economy through promotion of Ralston as a place to live and do business.*
 - b. We continue to change out the Storywalk at Wildewood Park every week with a new book.

8) Technology.

We are working on a new website that looks modern and is mobile friendly. The goal is to go live the second week in July.

Staff Development: The vacant PT Youth Library Assistant had 30 applicants. A decision will be made soon.

9) Building Maintenance Report.

Progress has been great on the Lighting, Painting and general update and cosmetic finishes are done.

10) Foundation Reports

a) **Baright Public Library Foundation.**

The Foundation will not be meeting from May until August. The October Annual Book Sale has been cancelled.

11) Unfinished Business. Chapter 7 Library Facilities: Section 2 – Room areas- Use and Reservation, Library Board Continuing Education Credits. Continuing Education programs were presented to the board and we are now up to date.

12) New Business. Getting on Board and Succession Planning and New Board Orientation

Board discussed ways to recruit new board members and Succession planning. It was decided that New Board Orientation procedures will be clarified and put in Policies and Procedures.

Public Comments. No comment.

13) Announcements.

- a. The next board meeting will be held on August 18, 2022.

14) Adjournment. Jim O'Donnell moved to adjourn the meeting; Sharon Medina seconded. The motion passed with the following trustees voting aye:

Tammy Aldrich, Melanie Bloom, Sharon Medina, Jim O'Donnell.

Meeting adjourned at 7:49 pm.