

Meeting Minutes of the Board of Trustees of the Baright Public Library  
Date April 21, 2022, Baright Public Library

Attendees: Amanda Peña (Library Director), Melanie Bloom (Trustee), Maureen Konwinski (Trustee), Sharon Medina (Trustee), Jim O'Donnell. Excused: Tammy Aldrich

- 1) **Call to order.** Meeting called to order by Melanie Bloom at 6:30 pm.
- 2) **Acknowledgment of the Open Meeting Law.** “This meeting is subject to the Nebraska Open Meetings Act. A copy of that Act is posted on the Baright Public Library website”. Read by Melanie Bloom.
- 3) **Agenda Approval.** Maureen Konwinski made a motion to approve the agenda, seconded by Sharon Medina. The motion passed with the following trustees voting aye: Melanie Bloom, Maureen Konwinski, Sharon Medina, Jim O'Donnell.
- 4) **Approve minutes.** Jim O'Donnell moved to approve the minutes from the March 17, 2021 board meeting; Maureen Konwinski seconded. The motion passed with the following trustees voting aye: Melanie Bloom, Maureen Konwinski, Sharon Medina, Jim O'Donnell.
- 5) **Financial Report.** The board reviewed the financial report from March. Work continues on getting ready for the Summer Reading Program. There were no unusual expenses.
- 6) **Statistical Report.** The board reviewed the statistical report from February and March. Circulation as a whole was up with increases in Adult and Children, but a decrease in Teen users. EReads were down by 10% from February. WiFi sessions and website searched increased by 13% and 10.75% respectively. Library visitors were up by 20%. Library cardholders increased by 28 members, with total cardholders increasing by 0.57%. Deletions for January were 15. There is some increased use of meeting rooms, with 16 uses in January, and 290 users. Increased use was due to the partnership with AARP for income tax help for seniors.
- 7) **Strategic Plan Report.**  
Library Services
  1. *Provide educational and institutional support to the community for those lacking financial stability:*
    - a. Our teen game night on Tuesdays is a success. This looks to be a promising program to get teens using the library services. The Fourth Monday Book Club will continue.
  2. *Assist an aging population with appropriate services and programs:*
    - a. AARP tax services were a success. We hope to continue this service to our residents in the years to come.
  3. *Encourage a strong Ralston economy through promotion of Ralston as a place to live and do business.*

- a. Discuss ways to bring students into the library programs in collaboration the Ralston Public Schools.
- b. Discuss ways to promote the library for new residents moving into the city with the ongoing Hinge project, and new residential apartments.

8) **Technology.** The Self-Checkout machine usage has increased by 5% after relocating the kiosk.

Staff Development: Looking at the addition of an Adult Programmer, and Outreach Worker. This will help to promote the library for additional usage by teens and young adults. Remodel of existing space to make a designated space for Teens and young Adults.

#### 9) **Building Maintenance Report.**

Our lighting project is continues and will likely be finished in April. Painting has started throughout the library, with carpet cleaning and window cleaning to be done prior to the summer programming. The meeting room is scheduled to be open Mid-April.

#### 10) **Foundation Reports**

a) **Baright Public Library Foundation.**

The Foundation met on March 8<sup>th</sup> for their annual meeting. Two board members are cycling off.

b) **Wiebe-Ralston Foundation.**

Great Western Bank attended the March 22 meeting.

#### 11) **Unfinished Business.** None

12) **New Business.** 2022 Board Schedule. Policies Chapter 5: Collection Development, Donation form revisions. Agenda/Action for October 2021 through December 2022 was discussed. Board members discussed ways to support library staff in the coming months for any and all projects and events.

The board reviewed the 2021 Nebraska Public Library Survey. The Baright Library will be splitting from OPS and the ILS, Sierra. This will begin in April. We will be trialing a new ILS, Apollo. Staff will be trained on Apollo during this trial period, and a decision on whether to adopt the ILS will be made at the end of the pilot.

In anticipation of the 100-year celebration of Ralston, the library reached out to Josh Wilkens regarding an art competition to design a new Library Logo. Designs were submitted, and discussion was made on the winners and how to utilize their designs. The new logo will be printed on brochures, flyers, etc... to promote the value of the library.

Develop programs to increase High School and Middle School library card programs to increase membership.

Develop an ELL (English Language Learner) program.

**13) Public Comments.** No comment.

**14) Announcements.**

- a. The next board meeting will be held on May 19, 2022.

**15) Adjournment.** Maureen Konwinski moved to adjourn the meeting; Sharon Medina seconded.

The motion passed with the following trustees voting aye:

Melanie Bloom, Maureen Konwinski, Sharon Medina, Jim O'Donnell.

The meeting adjourned at 7:12 pm.