

Meeting Minutes of the Board of Trustees of the Baright Public Library
Date February 15, 2024 Baright Public Library

Attendees: Amanda Peña (Library Director), Melanie Bloom (Trustee), Maureen Konwinski (Trustee), Sharon Medina (Trustee), Jim O'Donnell (Trustee), Edie Vaughn (Trustee).

Call to order. Meeting called to order by Melanie Bloom at 6:32 pm.

- 1) **Acknowledgment of the Open Meeting Law.** “This meeting is subject to the Nebraska Open Meetings Act. A copy of that Act is posted on the Baright Public Library website”. Read by Melanie Bloom.
- 2) **Agenda Approval.** Maureen Konwinski made a motion to approve the agenda, seconded by Edie Vaughn. The motion passed with the following trustees voting aye: Melanie Bloom, Jim O'Donnell, Maureen Konwinski, Sharon Medina, Edie Vaughn.
- 3) **Approve minutes.** Maureen Konwinski moved to approve the minutes from the last board meeting; Edie Vaughn seconded. The motion passed with the following trustees voting aye: Melanie Bloom, Jim O'Donnell, Maureen Konwinski, Sharon Medina, Edie Vaughn.
- 4) **Financial Report.** The board reviewed the financial report from November, 2023 and January 2024. There were no unusual expenses.
- 5) **Statistical Report.** The board reviewed the statistical report from January 2024. Generally speaking, there were increases and decreases: circulation numbers were up, as was daily average of visitors and Sunday average. Decreases were in computer lab use, wi-fi sessions, and meeting room uses and users.
- 6) **Strategic Plan Report.**
Library Services
 1. *Provide educational and institutional support to the community for those lacking financial stability:*
 - a. Our LEGO club was brought back on Wednesday's from 3:30 – 5:30.
 - b. Once again, we'll be working with AARP to provide free tax help for seniors and lower income families. They will meet from February 6 to April 13.
 2. *Assist an aging population with appropriate services and programs*
 - a. Once again, we'll be working with AARP to provide free tax help for seniors and lower income families. They will meet from February 6 to April 13.
 3. *Encourage a strong Ralston economy through promotion of Ralston as a place to live and do business.*
 - a. On January 16th Amanda Pena was appointed to be on the board for the Ralston Arts and Creative District.
- 7) **Technology:**

Work continues with the City on bids for our copier/printer contract. Our current contract ends in March 2024. Options to include coin/credit card machines added to the machines so patrons can use self-service as an option.
- 8) **Staff Development:**

Two new staff members were added to start in January. Emily Rose Manhart will be our PT Library Adult Services. Angalina Clemons was hired to be the PT Library associate position.

9) **Building Maintenance Report:**

A water leak occurred on January 16th. Drywall needed to be replaced, and there was also a leak in the ceiling in the break room on January 16, as well as another leak on January 19 in the children's room.

10) **Foundation Reports:**

The Foundation met January 9th to discuss ideas on fundraising for the year and selling items. Wiebe Ralston discussed a \$25,000 grant for Mobile fencing, as well as 2nd \$25,000 payment.

11) **Old Business:**

None

12) **Unfinished Business:**

None

13) **New Business**

2023 Nebraska Public Library Survey.

14) **Public Comments.** No comment.

15) **Announcements.**

Next meeting on March 21, 2024

16) **Adjournment.** Sharon Medina moved to adjourn the meeting; Maureen Konwinski seconded. The motion passed with the following trustees voting aye:

Melanie Bloom, Maureen Konwinski, Sharon Medina, Jim O'Donnell, Edie Vaughn. Meeting adjourned at 7:24 pm.