

Meeting Minutes of the Board of Trustees of the Baright Public Library
Date November 18, 2021, Baright Public Library

Attendees: Amanda Peña (Library Director), Tammy Aldrich (Trustee), Melanie Bloom (Trustee), Maureen Konwinski (Trustee), Sharon Medina (Trustee) & Jim O'Donnell (Trustee)

- 1) **Call to order.** Meeting called to order by Melanie Bloom at 6:30pm.
- 2) **Acknowledgment of the Open Meeting Law.** Read by Maureen Konwinski.
- 3) **Agenda Approval.** Maureen Konwinski moved to approve the agenda and Sharon Medina seconded. The motion passed with the following trustees voting aye:
Tammy Aldrich, Melanie Bloom, Maureen Konwinski, Sharon Medina, and Jim O'Donnell.
- 4) **Approve minutes.** Maureen Konwinski moved to approve the minutes from the October 21, 2021 board meeting; Tammy Aldrich seconded. The motion passed with the following trustees voting aye:
Tammy Aldrich, Melanie Bloom, Maureen Konwinski, Sharon Medina, and Jim O'Donnell.
- 5) **Financial Report.** The board reviewed the financial report from October. There were no unusual expenses.
- 6) **Statistical Report.** The board reviewed the statistical report from October. Circulation as a whole was up 26.8% over September numbers. EReads and Database were both up in October. Wi-Fi sessions decreased 14.4%. Reserves/Holds were up by 56% over October numbers. Library cardholders lost one card member but new cardholders increased by 26.4%. Deletions increased by 81.4%. There is limited use of meeting rooms, but increased use is expected over the next several months.
- 7) **Strategic Plan Report.**
Library Services
 1. *Provide educational and institutional support to the community for those lacking financial stability:*
 - a. We were asked to be part of the Omaha Zoo program that gives the library 20 family tickets each quarter for our patrons to visit the zoo. This is the first time we have been part of this program. We hope to see the program continue.
 2. *Assist an aging population with appropriate services and programs:*
 - a. We met with AARP to discuss Ralston Library as a location for the free tax help in February 2022. The library was selected as a location for 2022.
 3. *Encourage a strong Ralston economy through promotion of Ralston as a place to live and do business.*
 - a. The library held our first Halloween Bash on October 26th which included a story time, mad scientist experiments and a candy hunt. Over 70 people came and dressed up for the event.

Technology: None to report

Staff Development: We started interviews for the Circulation Supervisor and are interviewing 11 applicants. Three staff members attended the Nebraska Library Association's conference in Omaha on October 13th and 14th.

8. Building Maintenance Report.

Reached out for bids on updating and fixing our lighting in the main part of the library and the front entryway.

9. Foundation Reports – Correction.

a. Baright Public Library Foundation.

In the September report, The Baright Library Foundation met on September 14th. They decided to cancel the used book sale in October with a tentative plan to have one in April 2022. This was inadvertently listed under the Wiebe-Ralston Foundation activity.

The Foundation met on October 12th. The Foundation discussed the tuition and professional development scholarships for staff and how they wanted to implement how they choose.

b. Wiebe-Ralston Foundation.

Nothing to report.

10. Old Business. None

11. New Business. Holiday hours for 2022. A motion was made by Sharon Medina and seconded by Maureen Konwinski to approve the schedule.

12. Unfinished Business. None

13. Public Comments. No comment.

14. Announcements.

a. There will be no meeting in December. The next board meeting will be held on January 20, 2022.

15. Adjournment. Sharon Medina moved to adjourn the meeting; Tammy Aldrich seconded. The motion passed with the following trustees voting aye: Tammy Aldrich, Melanie Bloom, Maureen Konwinski, Sharon Medina, and Jim O'Donnell. The meeting adjourned at 7:05 pm.