

Meeting Minutes of the Board of Trustees of the Baright Public Library
Date October 20, 2022 Baright Public Library

Attendees: Amanda Peña (Library Director), Maureen Konwinski (Trustee), Sharon Medina (Trustee), Jim O'Donnell (Trustee), Melanie Bloom (Trustee), absent Tammy Aldrich.

- 1) **Call to order.** Meeting called to order by Melanie Bloom at 6:31 pm.
- 2) **Acknowledgment of the Open Meeting Law.** “This meeting is subject to the Nebraska Open Meetings Act. A copy of that Act is posted on the Baright Public Library website”. Read by Melanie Bloom.
- 3) **Agenda Approval.** Maureen Konwinski made a motion to approve the agenda, seconded by Sharon Medina. The motion passed with the following trustees voting aye: Melanie Bloom, Maureen Konwinski, Sharon Medina, Jim O'Donnell.
- 4) **Approve minutes.** Maureen Konwinski moved to approve the minutes from the last board meeting; Sharon Medina seconded. The motion passed with the following trustees voting aye: Melanie Bloom, Maureen Konwinski, Sharon Medina, Jim O'Donnell.
- 5) **Financial Report.** The board reviewed the financial report from September. There were no unusual expenses.
- 6) **Statistical Report.** The board reviewed the statistical report from September. General overall increase, may be due to the school year starting and new interest in the library activities. Only decreases were in eReads and Adult circulation, all other areas showed increases for the month. Website visits and computer lab use were down, but Reference, Teen and Children's were up slightly, as well as an increase in Wi-Fi sessions. Library cards issued were up about 10% from August. Slight decrease in Meeting Room uses (5), but 100 people used the room, up 65% from August.
- 7) **Strategic Plan Report.**
Library Services
 1. *Provide educational and institutional support to the community for those lacking financial stability:*
 - a. Now offering a weekly Adult Craft Night for adults. Different crafts will be offered weekly.
 2. *Assist an aging population with appropriate services and programs:*
 - a. Lunch and Learn program offered how to identify and avoid current scams operating via phone, email, text, and social media.
 3. *Encourage a strong Ralston economy through promotion of Ralston as a place to live and do business.*
 - a. Worked with Omaha's Sister Cities to provide Culture Fest on September 25th and October 2nd to offer crafts, activities, and to get a taste of the various cultures of our sister cities.

Plans continue for activities for the 100th Anniversary of Ralston celebration to be held December 13, 2022.

Plans are in the works for the community educational advancements through and ESL (English as a Second Language) program, Citizenship classes, and Early Intervention in the Ralston Schools.

- 8) **Technology.**
We the new website is up and running and plans to migrate from our shared ILS with Omaha Public Library's Sierra to Apollo is scheduled for the first week in November.

- 9) **Staff Development:** On September 21st, we held a staff meeting to go over the next steps on migrating from Sierra to Apollo in November/December.
- 10) **Building Maintenance Report.**
None
- 11) **Foundation Reports**
 - a) Baright Public Library Foundation did not meet in October. Current plans are to meet in February, 2023.
- 12) **Unfinished Business.** New trustee member recruitment. More info in the weekly newsletter.
- 13) **New Business.** 2022-2023 Budget
- 14) **Public Comments.** No comment.
- 15) **Announcements.**
 - a. No meeting in December. Propose meeting on January 19, 2023.
- 16) **Adjournment.** Sharon Medina moved to adjourn the meeting; Jim O'Donnell seconded. The motion passed with the following trustees voting aye:
Melanie Bloom, Sharon Medina, Maureen Konwinski, Jim O'Donnell.
Meeting adjourned at 7:12 pm.